

REVISED 2003-2004 REQUEST FORMULA WORKSHEET

Artist _____ Presenter _____ Total % checked _____

To determine the maximum percentage identified with this engagement and *maximize the possibility of funding*, check all statements below that are true and total the percentages. The maximum percentage may equal up to 65%; however, in such cases, funding may only be requested for a maximum of 40% of the artist's fee. (Note: No more than \$7,500 will be committed to any single engagement or set of engagements between the same artist and presenter for 2003-2004. This includes subcontracted services.)

☒ **20% Baseline Credit:** The presenter is an organization (i.e., nonprofit or government entity) meeting the eligibility criteria and has contracted with an artist in the *2003-2004 Touring Artists Directory* for an engagement which includes at least one public performance.

☐ **5% Part of a Three-Venue Tour:** This engagement is part of a continuous tour which includes three separate performances in three separate venues (presenters) at least 50 miles by straight line measure (as determined by CAC) from the artist's home base. Identify the other venues and dates on the tour and **enclose copies of signed contracts or letters of agreement for these engagements.** (This documentation requirement may be provided directly to the CAC by the deadline by the artist/artist management with reference to the above engagement.)

1. This engagement, plus 2. _____, 3. _____
(presenter) (date) (presenter) (date)

☐ **10% *150-Mile Distance from Artist's Home Base:** The engagement is 150 miles from the artist's home base, or is part of a minimum two-venue tour which includes a performance at a venue which is at least 150 miles by straight line measure (as determined by the CAC) from the artist's home base. The qualifying engagement is:

(presenter) (date)

☐ **10% *Underserved County:** The engagement is in a county designated below or is part of a minimum two-venue tour which includes a performance to such a county. (Circle the county below.) The qualifying engagement is:

(presenter) (date)

☐ **5% Non-Weekend Activity:** Some or all of the activity associated with this engagement takes place on: **Monday, Tuesday, Wednesday or Thursday.** (Circle all that apply).

☐ **5% Minimum 2-Day Residency:** The engagement entails more than the one required public performance, and those services take place on at least one additional day.

☐ **5% K-12 Residency Activity:** The engagement entails more than the one required public performance, those services take place on at least one additional day, and at least one of those additional services is specifically designed for and directed to K-12 students during regular school hours.

☐ **5% Free Public Performance:** Engagement includes a performance advertised and accessible to the general public where no charge is paid by anyone either to the performance or to the event/location where the performance takes place. Free performance should be noted in the contract between the artist and the presenter, or sent on the presenter's letterhead as a signed statement.

Underserved Counties: Alpine • Amador • Calaveras • Colusa • Del Norte • Glenn • Humboldt • Imperial • Inyo • Kings • Lake • Lassen • Madera • Mariposa • Mendocino • Modoc • Mono • Napa • Nevada • Plumas • San Benito • Sierra • Siskiyou • Sutter • Tehama • Trinity • Tuolumne • Yuba

*An engagement may meet this criteria on its own or as part of a tour which includes one which does qualify directly. If this engagement qualifies *indirectly*, identify the qualifying engagement and enclose a copy of the signed contracts for the qualifying engagements. Artists/artist management may send a copy of the contract or letter of agreement for the qualifying engagement directly to the CAC with reference to the above engagement, but it must be postmarked by the deadline for which the request is made.

Applicants **must** provide proof of eligibility for the criteria checked above at the time the request for fee support is sent.